

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

October 10, 2016

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:00 PM
- A. Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Doug Kayser, Henry Wood (Henry left Board Room from 7:15–7:18 PM), Jennifer Van Houten, Brian Bowman, present.
- B. Approve Agenda** – Motion to amend the agenda, removing Item VI. H (Closed Session) by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.
- II. Public Comments** – None
- III. Board Reports**
- Henry Wood watched the band perform during the halftime show at the football game. All the students and instructors involved did a great job, and it was the best halftime show he’s ever seen.
  - Melissa Sassman said the band has performed in competitions and placed fifth in both ValleyFest and Showdown.
  - Jennifer Van Houten said it’s been fun watching the Cross Country teams be successful this season.
  - Brian Bowman said the high school football team’s record is now 5-2. It’s been a great season.
  - Henry Wood said the 3<sup>rd</sup> Annual Monster Dash will be October 22 at Saydel High School.
  - Brian Bowman reminded the Board the IASB Convention is November 16-18.
  - Melissa Sassman noted that the Ankeny Press Citizen and the East/Northeast Press Citizen have been hosting a lot of coverage of Saydel activities and school news. They’ve included Saydel news in almost every issue for the last several weeks.
  - Brian Bowman said an Open House will be held at Cornell to celebrate the school’s new addition October 25 at 6 PM. Refreshments will be served, and the public is invited to attend.
- IV. Superintendent’s Report**
- A. District Recognitions** – Saydel is continuing to recognize businesses and individuals for their support by presenting them with certificates of appreciation. Superintendent Mr. Douglas Wheeler thanked Corinne Nelson and Kirk Hartung for their service and dedication to the Eagle Endowment Fund and presented them with certificates of appreciation. They have both served as Eagle Endowment Fund Board Members for the past 14 years.
- B. Registration/Enrollment Update** – Mr. Wheeler shared an enrollment update with the Board. Business Manager Ryan Eidahl discussed enrollment trends and the financial impact of the certified count. Mr. Wheeler noted that Des Moines Schools does have a policy that does not allow all students who apply for open enrollment to leave their district based on income. If Des Moines did not have this policy, it would result in approximately 25 more open enrollments per year for Saydel.
- C. Cornell Project Update** – Mr. Wheeler welcomed Scott Sheller, senior project manager at Estes Construction, to the meeting. Scott provided an overview of the Cornell project’s status and said completion of the project was achieved September 30. It was a successful project, and Estes will provide a complete report with financials and statistics soon. Scott thanked the Board for trusting Estes Construction with the project. The 4<sup>th</sup> grade students will move into the new

classroom addition on October 17. The Cornell Open House and Ribbon Cutting will be held October 25 at 6 PM.

**D. Conference Attendance** – Parent Teacher Conferences were held October 4 & 6. Mr. Wheeler reported 96% participation at Cornell; 88% participation at Woodside Middle School; 61% parent participation at Saydel High School; and 25% student participation at Saydel High School.

**V. Administrative Report to the Board – 2016-2017 School Building Goals** – Mr. Wheeler explained the district-wide goal for goal setting is to have consistency in the process across all buildings. Building reports were presented by Cornell Elementary Principal Brian Vaughan, Woodside Middle School Principal Joshua Heyer, and Saydel High School Kevin Schulte. They each shared data overview of math/reading, goals for 2016-17 math/reading, an overview of actions and culture and climate goals.

## VI. Discussion/Action Items

**A. Consent Agenda** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.

1. Minutes of Previous Meeting
2. Bills for Payment
3. Financial Reports
4. Contracts

a). 2016 Cornell Elementary Addition & Outdoor Classroom – Project Change Orders

Within Contingency Amount Previously Approved in Issued Contracts

1. **Baker Mechanical – Change Order #2** - Baker Mechanical holds a \$10,000 contingency within the contract. The following changes will reduce the contingency, but will not increase the total cost of the contract. Change out classroom sinks, \$993.

2. **Valley Plumbing – Change Order #2** - Valley Plumbing holds a \$7,500 contingency within the contract. The following changes will reduce the contingency, but will not increase the total cost of the contract. Extra demolition, trucking and removal of unforeseen buried foundation, \$4,650.

3. **Summit Fire Protection – Change Order #1** - Summit Fire Protection holds a \$1,500 contingency within the contract. The following changes will reduce the contingency, but will not increase the total cost of the contract. Revisions to sprinkler system, \$1,455.

**B. New Hires** – Motion to approve by Jennifer Van Houten, seconded by Melissa Sassman.

Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Stacey Rice	Interim HS Asst. Football Coach	\$1,800.00
Lindsay Nickol	Art Club Sponsor	\$500.00
Zack Robinson	Special Ed Associate/CE	\$13.98/hour

1. **Resignations** – None

2. **Transfers** – None

### C. Open Enrollment

1. **In/Continuation** – Motion to approve by Henry Wood, seconded by Roland Kouski, Jr. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Dakota Benton	4	Des Moines	Continuation moved 9/30/16
Logan Benton	2	Des Moines	Continuation moved 9/30/16

**2. Out** – None

- 3. Denied** – Motion to approve by Jennifer Van Houten, seconded by Melissa Sassman. Motion carried 7/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Robert W. Pence, Jr.	11	Des Moines	Filed late and not good cause

- D. PERL Election Results** – The Resolution on the Public Education & Recreation Levy taken to voters on September 12, 2016 passed. The Board reviewed the results of the Canvassing Board from September 20, 2016. There were 179 votes for the measure, 166 votes against the measure for a total of 345 votes.

- E. Community Education Program Development Timeline** – Motion to approve by Jennifer Van Houten, seconded by Doug Kayser. Motion carried 7/0. The Board approved the timeline, which outlines the process of development for the Saydel Community Education Program that will be established using funds from the Public Education and Recreation Levy. The timeline was discussed by the Opportunities Committee and the Board during a work session. While the details of this timeline might be modified, the general benchmarks will be retained. The timeline is published online.

**F. Policies**

1. **505.2 - Revision** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0. Policy 505.2 is being presented with significant revisions to align with current improvements in process clarity for acceleration locally and to respond to the Early Literacy (AKA Chapter 62) legislation mandating retention of non-proficient third grade students. In addition, language was added from the IASB recommended policy manual.

- G. Early Retirement Plan** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The Board approved the Early Retirement Plans for the 2016-17 school year. These plans continue to serve as a financial strategy to reduce expenditures in the District's general fund.

- H. Closed Session** per Iowa Code 21.45(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. – Removed from agenda at beginning of meeting.

- I. Terminations** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Mikel Nuzum	HS Asst. Football Coach	Termination
Mikel Nuzum	MS Boys Basketball Coach	Termination
Mikel Nuzum	HS Asst. Tennis Coach	Termination

The Board took a recess from 7:46 PM until 7:52 PM.

- J. Closed Session** per Iowa Code 21.45(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. – **Discussion of Superintendent's Annual Goals** – Motion to enter into Closed Session by Melissa Sassman, seconded by Jennifer Van Houten.

Roll call vote was: Melissa Sassman, yes – Chad Vitiritto, yes – Roland Kouski, Jr., yes – Doug Kayser, yes – Henry Wood, yes – Jennifer Van Houten, yes – Brian Bowman, yes.

The Board returned to Open Session at 8:19 PM

- K. Superintendent's Annual Goals** – Motion to approve by Jennifer Van Houten, seconded by Roland Kouski, Jr. Motion carried 7/0.

The goals for Superintendent Mr. Wheeler for fiscal year 2017 include the following:

- **Student Achievement:** The percent proficient in all cohorts in grades 3 – 11 will increase in reading and math as measured by the Iowa Assessments given in April, resulting in a district-wide proficiency of 76% (increase from 68.5% or 61 students) in reading and 78.5% (increase from 71% or 58 students) in math.
- **Management:** By July first there will be comprehensive plan to improve student success in the classroom for participants as well as continued participant in district activities (Athletics and Fine Arts).
- **Visionary/Systemic Leadership:** 1). By July 1, the Community Education Program will begin operation. 2). Student and Staff Engagement Surveys will be given and goals will be set based on results. Goals for culture climate will be set by December 1.

- VII. Adjourn** – Motion to adjourn by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The meeting adjourned at 8:19 PM.

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary

The next scheduled Board Work Session is Monday, October 24 at 6 PM. It will be held in the Board Room at the Saydel District Office.